## What is My Resources in Home?

My Resources provides private file storage in your Home site.

Unlike the *Resources* tools in other sites, where files are available to all site participants by default, files in *My Resources* are only available to you unless you make a file or folder **publicly viewable** and provide someone with the link to that file or folder.

With the exception of privacy and access, the features and functionality of the *My Resources* and *Resources* tools are the same. Please refer to <u>What is the Resources tool?</u> for more information on using this tool.



**Note:** The file storage quota for each site in UVACollab is **4 GB**, including *My Resources* in **Home**. Please send email to <u>collab-support@virginia.edu</u> to request additional storage space in a site as needed.

## Go to Home.



When you first log into UVACollab, you are placed in your **Home** site. If you are viewing another UVACollab site, select the **Home** tab in the favorites bar at the top of the screen, or in your **My Sites** list, to access it.

## Go to My Resources.



Select the **My Resources** tool in the tool menu of your **Home** site.